



MD/DC Damage Prevention Committee (DPC)

Kevin Woolbright, Chairman, Mark Hamrick, Vice Chairman & Dora Parks,
Secretary

7223 Parkway Drive, Suite 100
Hanover, MD 21076

Minutes of the meeting held on September 27, 2016
Prepared by Dora Parks, Secretary

CALL TO ORDER AND INTRODUCTIONS

Chairman Kevin Woolbright called the regular monthly meeting to order at 9:30 a.m. followed by the customary introductions. Twelve new attendees were present for this meeting, each person introduced themselves and explained what brought them to this meeting.

The minutes of August 23, 2016 were approved as written.

OLD BUSINESS – no reports

OPEN DISCUSSIONS REGARDING DAMAGE PREVENTION AWARENESS & COOPERATION

Mitzi Ambush (PEPCO) reported work site issues regarding utility replacement work;

- Poor digging practices – no hand digging
- Poor communication on the job
- Homemade utility repairs being done – hiding the repaired damage lines
- Utility damages when there is clear evidence of underground utilities
- Breakdown between prime and sub-contractors
- Locators not reading the ticket tickets
- Locators not locating properly
- Tickets not being called in correctly

General discussion including explanation of the Ticket Check Discrepancy Notice, 18 inch no mechanized equipment zone, the benefit of taking pictures of the work site before and after markings and what is provided during Damage Prevention Trainings. Dora Parks provided the pre-scheduled training class dates for the remainder of 2016.

Deena Joyce (WSSC) asked is the call center allowed tickets to cover 21,000 miles of work. Dora Parks explained ticket processing via CSR's and via ITIC to include various web classes. The caller is always asked about long jobs and how to best break down the tickets by work being done. Callers are consistently contacted and educated on error tickets. Dora asked Deena to provide the ticket number so this issue can be reviewed.

Mike Harner (Baltimore County) inquired about the impact of house connections to cross bore issues. Scott Brown (WGL) explained what a cross bore is and what WGL is doing to get ahead of this national issue. Jim Barron (MD Authority) reported that a new law (referred to as the cross bore law) was written into law during October 2015, Title 12-129. The law requires tracer wire installation on all water and sewer private property installations or full replacements.

NEW BUSINESS – no reports.

PRESENTATION, TRAINING & EDUCATION

By Gray and Son

Excavation Equipment Best Practices; Safe Operations when Digging, Loading and Moving Dirt

Before work begins, Gray & Son schedule in-house preconstruction meetings

Safety Department processes all Miss Utility tickets

Preconstruction Safety Topics includes all aspects of the job

- Review Miss Utility tickets

- Review any hazardous on-site materials

- Review overhead line conditions

- Maintenance of Traffic (MOT) Needs

- Review PPE job requirements

Prior to Onsite Work

- Compare Ticket Check statuses to onsite utility marks and look for utility clear evidence

- Complete test pitting

- Stakeout job

Onsite Excavation

- Removal of dirt; daily pre-shift group discussions (crews and drivers) regarding dirt moving for that day, pre-shift inspections of all equipment, inform drivers of daily protocol, utilize spotters when necessary, keep trucks moving forward-use circle approach to move trucks in and out, utilize MOT as needed, check each load before truck leaves the site

- Quarry site work requires Mine Safety & Health Administration (MSHA) be followed,

For a successful safety program, teamwork and communication is necessary.

Lenny Corbin stated that he and Gray and Son uses the Damage Prevention Committee meetings as a resource for safety, law and damage prevention.

Dora Parks announced that Gray and Son has been awarded the 2015-2016 Dig Smart Award for Maryland. They have received two other annual Dig Smart Awards and one Honorable Mention.

MD/DC SUBSCRIBERS COMMITTEE & BOARD OF DIRECTORS

Scott Brown, WGL-Committee Chairman Vince Healy, Verizon-Vice Chairman Dora Parks, Miss Utility/One Call Concepts- Secretary

Scott Brown reported the Subscribers and Board of Directors will meet on October 6th in Cumberland. On September 14th the Subscribers discussed the future of ticket mapping using technology to allow the excavator to draw a polygon for member notification of the ticket instead of the current map gridlet. Scott also stated the Maryland Title 12 needs revisions and that Miss Utility will provide the WGL - Enhanced Positive Response link on the ticket. The link will provide the excavator with marking pictures, the work site and an evaluation.

The next committee meeting is scheduled for October 6th at Columbia Gas of Maryland at their Cumberland office. Refreshments at 9:30 a.m., the meeting will begin at 10 a.m.

The Subscriber Committee and Board of Directors are active participants with the Maryland Authority regarding Title 12 Law modifications for a future rewrite.

STEERING COMMITTEE TO REWRITE THE DISTRICT OF COLUMBIA ONE-CALL LAW

Scott Brown, WGL-Committee Chairman, Meena Gowda, Esq., DC Water-Vice Chairman, Dora Parks, Miss Utility/One Call Concepts-Secretary

Scott Brown stated the rewrite committee met for three years; if the Title 34 rewrite is accepted as it is written, it will be the most progressive law in the nation. All changes were based on committee consensus. The legislative task team will format the rewrite and move it forward in early 2017.

Meetings, minutes, attendance and draft working copies are available at; <http://www.missutility.net/SteeringCommitteeRewriteDcLaw/index.asp>.

MARYLAND UNDERGROUND FACILITIES DAMAGE PREVENTION AUTHORITY

Tom Hastings, OCC Locating Services-Chairman, Vince Healy, Verizon-Vice Chairman and Jim Barron, Executive Director

Jim Barron reported on the following

0 hearings scheduled
10 NPV's were reviewed
27 additional NPV's are received and in line for review

The Authority received a response on August 12, 2016 from the Maryland Attorney General's Office in response to our May 16, 2016 letter concerning the Maryland Court of Appeals March 28, 2016 opinion on NPV# 283. The Authority sent an August 24, 2016 letter to the Attorney General requesting backup information to their August 12, 2016 letter.

The Authority has put all future hearings on hold pending final decisions from the Attorney General's office. Currently there are 7 requests for hearings on hold.

The Authority will complete its 2015 State Damage Prevention Grant Year on September 30, 2016. We are currently working on our Final Report that is due on October 30, 2016.

The Authority has been awarded a \$97,000 State Damage Prevention Grant from the US Department of Transportation, Pipeline and Hazardous Materials Safety Administration. Grant Year September 1, 2016 through August 31, 2017.

The following member terms expire on September 30, 2016:

Arthur I. Bell – AUC of Maryland – Contractor Representative
To be replaced by Walter Gainer of W. F. Wilson & Son – Artie served 5 Years on the Authority
Jeffrey S. Garner – Town of LaPlata DPW - MML Representation – Reappointed to a 2nd Term.
Vincent C. Healy – Verizon - Subscriber Representative – Reappointed to a 2nd Term.
Matthew C. Ruddo – OCC Inc. – One Call Representative – Reappointed to a 2nd Term.

The Authority is now receiving monthly revenue from the legislation that passed the Maryland Legislature in 2016 adding \$0.05 to all out going tickets excluding Maryland Counties and Municipalities.

The Authority is a Gold Sponsor of the 2016 Greater Chesapeake Damage Prevention Conference and will have a booth at the conference.

The next meeting is October 5, 2016 at 9:00 AM

LOCATOR ACHIEVEMENT AWARDS (LAA) AND DIG SMART AWARDS (DSA)

Mark Hamrick, Verizon-Chair, Dora Parks, Miss Utility-Vice Chair

Dora Parks provided Dig Smart Award information regarding the entry form process and committee review. Winners are invited to the annual GCDPTC where they are each recognized by the conference attendees, peers and other stakeholders in addition to receiving a very nice acrylic gold shovel award. The winners for the 2015-2016 season are;

Gray and Son for the Maryland service area
Anchor Construction for the DC service area
B. Frank Joy is the Dig Smart Excellence Award winner
Honorable Mention went to Rommel Engineering

Please visit, http://www.missutility.net/missutilityawards/maryland_awards.asp to learn more about the awards.

2016 GREATER CHESAPEAKE DAMAGE PREVENTION TRAINING CONFERENCE (GCDPTC) Chairman, Matt Ruddo (One Call Concepts)

Matt Ruddo reported that the 2016 conference will be bigger and better with great opportunities for networking. The cornhole tournament grows each year and will take place on Tuesday, October 18th. A golf outing is planned for Wednesday, October 19th. The conference will kick off with the Welcome Reception being held in the exhibitors' hall followed by the unveiling of the One Call Concepts 811 car along with the 811 bike. This unveil promises to be entertaining and exciting.

Other conference details;

- Conference will take place October 18-21 at the Clarion Resort Fontainebleau Hotel in Ocean City, MD.
- 12 Breakout Sessions dealing with all aspects of safety, laws and new ticket mapping
- Keynote speaker, Pete Strickland will provide a message on leadership
- Sponsorship is up as well as (7) new exhibitors
- Regular pricing available for various conference packages
- Information and registration is at; www.missutilityconference.com

ADVERTISING AND MARKETING

Emily Meier (MGH)

The Miss Utility, Touch-A-Truck event was held on Saturday, August 27th at the Prince George's Stadium in Bowie, MD., under blue skies and warm temps. Families from the county and neighboring counties came out to enjoy the fun. Contractors and utility owners displayed over 30 construction trucks and heavy equipment. VA811 partnered with the event and showed the 811 Pirate DVD on the large video screen. Kids climbed in and up and around and down the heavy equipment and trucks on displays. Free face painting was an added value. The Baysox stadium handed out Touch-A-Truck t-shirts for the first 500 kids to enter the game gates. Game tickets were available for \$8.11 and included a fireworks display. It was a great event to share the 811 message.

Miss Utility joined California Tortilla to provide breakfast to the 'Sports Junkies' at 106.7 on September 23rd. This was to congratulate them on their 20th year anniversary. The radio hosts did not disappoint as they mentioned Miss Utility and the 811 message multiple times on the show. A very successful grassroots endeavor.

EDUCATION AND OUTREACH

Completed Trade Shows and Presentations:

DIA-Reston Annual Safety Health and Wellness Day – \$0
DIA Reston Campus
Reston, VA
September 14, 2016

Show feedback: Don Jones (Washington Gas) – "Approximately 600 folks came through. It was a great show. A lot of great feedback; they want us already for next year. It never seems to amaze me on how many folks have no clue about Miss Utility. I recommend it for next year."

Ferguson Waterworks Customer Appreciation BBQ – \$0

Ferguson Waterworks
Frederick, MD
September 22, 2016
Supported by: Mark Hamrick (Verizon)
Show feedback: TBD

Future Trade Shows and Presentations:

Maryland Park Service Employee Field Day – \$0

Fort Frederick State Park
Big Pool, MD
September 28, 2016
Times: Setup 9 a.m.; event is 10 a.m.-2 p.m.
Anticipated attendees: Few hundred
Audience: Maryland Park Service employees
Supported by: Mark Hamrick and Bill Conway (Verizon)

Chesapeake Region Safety Council Conference & Expo

Johns Hopkins Applied Physics Laboratory
Laurel, MD
October 5, 2016
Times: Setup before 8 a.m.; exhibit hall open 8 a.m.-2 p.m.; breakdown 2 p.m.
Anticipated attendees: 300
Audience: Professionals
Supported by: Dora Parks (Miss Utility) – setup-12 p.m.; Jack Ellison (Washington Gas) – 12 p.m.-2 p.m. (breakdown)

Maryland Fall Home & Garden Show

Maryland State Fairgrounds
Timonium, MD
October 14-16, 2016
Times: Setup Oct. 13 9 a.m.-9 p.m.; exhibit hall open 10 a.m.-6 p.m. Oct. 14-16
Anticipated attendees: 20,000
Audience: Homeowners
Supported by: Jack Ellison (Washington Gas) – setup on Oct. 13; Joe Feronti (USIC) – Oct. 14, 10 a.m.-2 p.m.; Lenny Corbin and Shelly Welling (Gray & Son) – Oct. 14, 2 p.m.-6 p.m.; WSSC – Oct. 15, 10 a.m.-6 p.m. and Oct. 16, 10 a.m.-6 p.m. (breakdown)

MOSH Outreach Event

St. John the Evangelist Roman Catholic Church Wilde Lake Interfaith Center
Columbia, MD
October 15, 2016
Times: Setup TBD; event is 10 a.m.-3 p.m.
Anticipated attendees: TBD
Audience: Spanish (primary) & English speaking individuals
Supported by: BGE

If you are interested in volunteering for any Trade Shows or would like to receive the updated Trade Show emails, please email Emily Meier at emeier@mghus.com.

DAMAGE PREVENTION & SAFETY TRAINING

Dora Parks, Miss Utility-Training Administrator

Completed Training Events:

Davis Construction
12530 Parklawn Dr
Rockville, MD 20852

Mont Co. Office Environment
August 24th set up 10:30am

Manekin Construction
8601 Robert Fulton Dr Suite #100
Columbia, MD 21046
Howard Co. (Lunch provided)
August 25, 2016 set up 10:30am

QUARTERLY DAMAGE PREVENTION TRAINING

Miss Utility Call Center
7223 Parkway Dr.
Hanover, MD 21076
Conference/Training Room
September 9th 2016 set up 7:00am

Delmarva Contractor Training Breakfast

2530 N Salisbury Blvd.
Salisbury, MD 21801
September 13, 2016

Town of Oxford & Greensboro

Town Hall
101 Market Street
Oxford, MD 21654
September 21, 2016 set up 7:30am

Future Training Events:

**St. Mary's County
Metro Commission (METCOM)**
23121 Camden Way
California, MD 20619
St. Mary's County
September 29th 2016 set up 7:30am

Paradigm Pipeline Safety Training Sessions
Five training locations Oct 3rd thru October 13th.

**Howard Co PDW
Bureau of Facilities**
9250 Bendix Rd
Columbia, MD 21045 Howard County
November 3rd 2016 set up 7:15am

Payne Landscaping Company
5418 Levering Ave.
Elkridge, MD 21075 Howard CO
November 4th 2016 set up 7:00am

Purple Line Transit Authority
6801 Kenilworth Ave. 3rd Floor
Riverdale, MD 20737
November 10th 2016 set up 6:30am

Pre-scheduled Damage Prevention Training

- November 18, 2016 at 7:30am at the BGE, Pumphrey Training Center
- December 2, 2016 at 7:30am at the PEPSCO, Benning Road Office

Please see our website, http://www.missutility.net/training_safety for 2016 pre-scheduled FREE Damage Prevention Trainings.

To schedule a **FREE** Damage Prevention & Safety Training at your office, please contact Dora Parks, Manager of Client Relations at 410-782-2026 or dora@missutility.net.

There being no further business brought before the committee, the meeting adjourned at 11:22 a.m.

Next MD/DC Damage Prevention Committee Meeting; October 25, 2016 starting at 9:30 am with refreshments being served at 9:00 a.m., at BGE, 4547 Annapolis Road, Lansdowne, MD 21227

Monthly meeting minutes and the attendee contact list are available at, <http://www.missutility.net/damageprevention/>

MEETING ATTENDEES

| COMPANY | ATTENDEE NAME | TELEPHONE # | EMAIL ADDRESS |
|-----------------------------|-----------------------------|----------------|--|
| AA County | Glenn Goins | (410) 222-7344 | pwgoin01@aacounty.org |
| Anchor Construction | Jim Bieber | (202) 269-6694 | jbieber@anchorconst.com |
| B. Frank Joy | Joe Shelton BOARD MEMBER | (240) 417-0200 | jshelton@bfjoy.com |
| B. Frank Joy | Kevin Mills | (412) 715-7653 | kmills@bfjoy.com |
| B. Frank Joy | Steve Hull | (240) 305-3547 | shull@bfjoy.com |
| Baltimore County | Brian Satter | (410) 887-1480 | |
| Baltimore County Government | Michael Harner | (410) 887-1838 | mharner@baltimorecountymd.gov |
| BGE | Marc Haines BOARD MEMBER | (443) 324-0371 | marc.haines@bge.com |
| CCS | Jeff Waggoner | (804) 641-3544 | |
| Columbia Gas | Calvin Swauger | (301) 268-9452 | clswauger@nisource.com |
| Columbia Gas | Tim Hamilton | (301) 964-9117 | thamilt@nisource.com |
| Comcast | Rick Kerfoot | (410) 241-3703 | richard_kerfoot@comcast.com |
| Comer Construction | Tim Kaptein | (443) 807-2391 | tim@comerconstruction.com |
| CWTG | Jeff Barnary | | jeff@cwtdg.com |
| DC WATER | Sloane Wieber | (301) 661-4246 | sloane.wieber@dcwater.com |
| DCI | Kathy Yadvish | (202) 494-2130 | kyadvish@dcihq.com |
| DCI | Robert Barnett | (443) 392-4843 | rbarnett@dcihq.com |
| Eastcom Associates | Jim Verga | (908) 803-0195 | jverga@eastcomassoc.com |
| Flippo | Daniel Vita | (301) 697-0899 | dvita@flippo.com |
| Gray & Son | Joel Stockbridge | (443) 250-7831 | jstockbridge@graynson.com |

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|--------------------------------|---|----------------|--|
| Gray & Son | Lenny Corbin | (410) 365-4156 | lcorbin@graynson.com |
| Hammers | Chris Leftridge | (717) 650-4351 | cleftridge@hammerspowerlinemaintenance.com |
| Howard County | Cal Brooks BOARD MEMBER | (410) 313-4952 | cbrooks@howardcountymd.gov |
| Insight | Justin Lilly | 571-422-0047 | jlilly@planwithinsight.com |
| MD PSC | Rick Miller | (410) 767-8081 | richard.miller@md.gov |
| MDTA | Al Mawry | (410) 350-9560 | amawry@marylandtechnicalservices.com |
| MDUFDPA | Jim Barron Executive Director | (410) 782-2102 | jim.barron@mddpa.org |
| MGH | Emily Meier | | emeier@mghus.com |
| NPL | Adrew White | (410) 355-1083 | anwhite@gonpl.com |
| NPL | Luis Green | (410) 490-1360 | lugreen@gonpl.com |
| NPL | Wiley Evans | (410) 358-4216 | wevans@gonpl.com |
| OCC Locating Service | Tom Hastings MD AUTHORITY CHAIRMAN | (410) 712-0202 | thastings@occls.com |
| One Call Concepts/Miss Utility | Dora Parks Committee Secretary Board Member | (410) 782-2026 | doraparks@missutility.net |
| One Call Concepts/Miss Utility | Matt Ruddo | (410) 782-2025 | matt@missutility.net |
| PEPCO | Craig Starke | (202) 440-0724 | cdstarke@pepco.com |
| PEPCO | Greg Johnson | (202) 388-2161 | gmjohnson@pepco.com |
| PEPCO | Mitzi Ambush | (202) 308-2269 | ambushm@pepco.com |
| Power Comm Construction | John Bonilla | (240) 535-8697 | jbonilla@powercommconstruction.com |
| R.B. HINKLE | Ed Deneale | (703) 863-4158 | eddeneale@rbhinkle.com |
| SMECO | Lisa Hurley | (410) 535-9403 | lisa.hurley@smeco.coop |
| SMECO | Pam March | (301) 997-1072 | pamela.march@smeco.coop |
| Stealth Construction | Antonio Lopez | (703) 479-0861 | antonio@stealthconstruction.com |
| USIC | Joe Feronti | (443) 239-4402 | josephferonti@usicllc.com |
| Utiliquest | Erik Phillips | (443) 324-7835 | Erik.phillips@utiliquest.com |
| Utiliquest | Juan Vogel BOARD MEMBER | (703) 929-9710 | juan.vogel@utiliquest.com |
| Verizon | Chuck Baker | (301) 502-9340 | charles.b.baker.jr@verizon.com |

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|----------------|--|----------------|--|
| Verizon | Mark Hamrick Committee V. Chairman | (410) 610-1371 | Mark.a.hamrick@verizon.com |
| Washington Gas | Jack Ellison | (703) 750-5128 | jellison@washgas.com |
| WSSC | Deena Joyce | (301) 206-8259 | djoyce@wsscwater.com |
| WSSC | Kevin Woolbright Committee Chairman BOARD MEMBER | (240) 205-3684 | kwoolbr@wssewater.com |